



Santa Clara Youth Soccer League Livescan Procedures

All adults registering with a team must be on the SCYSL Fingerprint Log. If you had the Livescan done for SCYSL within the past several years, you are most likely on the approved list of adults. If in doubt, e-mail the Registrar to confirm. All fingerprinting will be done through the State's Livescan program. The following information will help to guide you through the process:

Make a fingerprint appointment through the Santa Clara County Sheriff's Office via the web site:

<https://sheriffivescan.sccsheriff.org/sfpnew/FingerPrintApplication.jsp>

COMPLETE the information on-line using our agency information below:

AGENCY ORI CODE: **A5290**
TYPE OF APPLICATION: **VOLUNTEER**
JOB TITLE: **COACH**
AGENCY ADDRESS SET CONTRIBUTING AGENCY:
AGENCY AUTHORIZED: **SANTA CLARA YOUTH SOCCER LEAGUE**
STREET NO: **P.O. BOX 2014, SANTA CLARA, CA 95055**
MAIL CODE: **06280**
CONTACT NAME: **WENDY AMICK**
CONTACT PHONE: **408-248-1663**
LEVEL OF SERVICE: **DOJ SELECT YES**

The next screen will then allow you to select the location and dates and times available. The locations are:

Santa Clara County Sheriff's Office
55 West Younger Avenue
Room 172
San Jose, CA 95110

Santa Clara County Sheriff's Office
West Valley Station
1601 S. De Anza Blvd.
Cupertino, CA 95014

Santa Clara County Sheriff's Office
South County Substation
80 Highland Avenue
San Martin, CA 95046

Santa Clara County Sheriff's Office
Department of Public Safety
711 Serra Street
Stanford, CA 94305

Livescan done through the County Sheriff's Department will most likely cost you \$10.00 for our non-profit league. If you would like to be reimbursed, please complete the following and attach the receipt:

Name: _____

Address: _____

City, State, Zip _____

Phone: _____

Mail this form with receipt to:

SCYSL
Attn: Treasurer
P.O. Box 2014
Santa Clara, CA 95051-2014